



FAMILY PLANNING NSW

POSITION DESCRIPTION REGISTERED NURSE

Position: Registered Nurse
Responsible to: Centre Manager

POSITION SUMMARY

The Registered Nurse will play an important role in supporting the strategic directions of Family Planning NSW. This is a multi-faceted role. In addition to clinical service delivery, the role may provide the opportunity to develop skills, knowledge and experience in research, telephone advice line, clinical training, health promotion and education. The position will be part of a multi disciplinary team.

ESSENTIAL CRITERIA

- Current NSW Nurses Registration
- Demonstrated clinical experience in reproductive and sexual health
- Experience in and/or willingness to develop competency in the delivery of health promotion and professional education activities
- Minimum of 2 years post basic registration clinical experience
- Demonstrated ability to contribute to team operations
- Current Drivers licence
- Proven communication and interpersonal skills

DESIRABLE CRITERIA

- Experience in project management including needs assessment, program development, implementation and evaluation
- Family Planning NSW Certificate in Sexual and Reproductive Health (Nursing) or equivalent
- Demonstrated experience in the initiation, organisation and completion of research projects
- Computer literacy
- Relevant tertiary qualifications in a health field
- Midwifery Certificate

RESPONSIBILITIES

Clinical

- Provide expert knowledge on reproductive and sexual health issues to clients, health professionals and community groups.
- Deliver and monitor a high quality reproductive and sexual health clinical service including service delivery, clinical management, training, quality and administration processes.
- Develop and implement community education, health promotion and information projects.
- Participate in development and review of clinical guidelines and protocols.
- Initiate and undertake research and /or project work as required.
- Participate in organisational nursing, clinical, other relevant committees.
- Initiate and participate in on-going evaluation of service delivery standards.
- Participate in professional development and demonstrate professional accountability.
- Maintain appropriate records and statistics and write reports as required.
- Maintain effective communication and interpersonal skills.

As occupant of this position by signing below I acknowledge that I:

- 1) Have noted this Statement of Duties and agree with the contents therein. I understand that other duties may be directed from time to time and that I may be required to work in any Centre under the jurisdiction of the Board of Directors of Family Planning NSW
- 2) Have received and read a copy of the Family Planning NSW Code of Conduct and Ethics
- 3) Will comply with relevant OH&S requirements
- 4) Will comply with relevant EEO requirements
- 5) Agree to strictly observe the Family Planning NSW policy on confidentiality of patient information or such other sensitive or confidential information that I may come across in the course of my employment.

Name: (please print).....

Signature:

Date:

Supervisor: